

# INDIAN SCHOOL AL WADI AL KABIR

<b>Class: VIII</b>	<b>Department : Computer Science</b>	<b>Year :2022-2023</b>
<b>WORKSHEET</b>	<b>Topic: MS ACCESS CREATING DATABASE</b>	

CHOOSE THE CORRECT ANSWER

1. The software that helps to enter and organize data in a database is A)Access B) Excel C) Animation  
**Ans. A) Access**
2. A row in a table that contains information is called..... A) field B) Record C) Datasheet **Ans. B) Record**
3. The specific piece of information in a table is known as..... A) Field B) Value C) Record **Ans. B) Value**
4. .... is the combination of data from multiple related tables into a single datasheet. A) Query B)Report C) Filter **Ans. A) Query**
5. The data type that is used for detailed and descriptive field is ..... A) Currency B) Text C) Autonumber  
**Ans. B) Text**

Write True or False

1. A row in a table is called field. **False**
2. A DBMS allows you to create a computerized database. **True**
3. Navigation pane lists all available database objects. **True**
4. There must be a unique name for each field in the table. **True**
5. Currency data type can store currency data that cannot be used in calculations. **False**
6. The extension of all database files in Access is .exe. **False**

Fill in the blanks

1. A database consists of table, organized in .....**ROWS**..... and .....**COLUMNS**.....
2. Columns can be used to hold...**FIELD**..... In a table.
3. **.accdb** Extension is used, by default, in Access 2016 file
4. ....**OLE object** ..... is used to store objects created in another application.
5. A...**Primary key**..... is a key that differentiates the records in a table of database.
6. The maximum length for a default value property is .....**255** . Characters.